



Dept. of Navy – Naval Intelligence
Program Analyst (FMP International Engagement Specialist)

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Open Period: 12/16/2021 – 12/30/2021

KEY POSITION DETAILS

Salary Range: \$122,530-159,286
Series & Grade: GG-0343-14
Org Code/Org Title: BSO15/NIA-N3
Position Information: Permanent/Full Time
Duty Location: NMIC Facility, Suitland, MD
Relocation Expenses Reimbursed: Not Authorized
PCS Expense Authorized: Not Authorized

Travel Required: Occasional, May be Required
Who May Apply: All employees in BSO-15 and BSO-60
Security Clearance: Top Secret/SCI
Supervisory/Non-Supervisory: Non-Supervisory
Drug Testing: Yes
Obtain/Maintain Certifications:

Serves as a senior Navy Foreign Materiel Program (Navy FMP) International Engagement Project Manager within the Foreign Materiel Coordination Element (NIA-N32) responsible for establishing, coordinating and managing foreign materiel cooperative acquisition projects. Coordinates all Navy FMP bilateral engagement activities and provides interface appropriately with the NIA/ONI International Programs and Engagement Office, Attaché Affairs, Joint Foreign Materiel Program Office, collection management, foreign materiel exploitation elements and customers, as may be necessary, to ensure that all Navy FMP bilateral engagement activities are executed in accordance with applicable law and policy.

Specific Duties

- Identifies and develops acquisition opportunities through bilateral engagement and coordinates with legal, counterintelligence, and financial stakeholders to oversee execution.
- Prepares correspondence, reports, briefings, and instructions, or other documents related to Navy FMP.
- Collaborates with analysts and collections managers in the development of strategies to advance collection efforts with international partners.
- Coordinates acquisition activities with Foreign Materiel Exploitation to ensure requirements are satisfied and Navy equities are efficiently informed and utilized to take full advantage of all opportunities.
- Utilizes knowledge of substantive bilateral engagement issues (Foreign Military, Political, Technological, and Economic Trends) which may affect current Navy FMP cooperative programs.
- Represents and advocates for Navy FMP equities at a variety of internal and external meetings and working groups to present the organization's position on various matters.
- Routinely interprets existing guidelines and policy for application to unique collection opportunities.
- Performs other duties as assigned.

Specialized Experience & Minimum Qualifications

Applicants must have directly applicable experience that demonstrates the possession of the knowledge, skills, abilities and competencies necessary for immediate success in the position. Qualifying experience may have been acquired in any public or private sector job, but will clearly demonstrate past experience in the application of the particular competencies/knowledge, skills, and abilities necessary to successfully perform the duties of the position. Such experience is typically in or directly related to the work of the position to be filled. Qualifying experience is demonstrated through the following competencies:

- Influencing/Negotiation
- Partnering
- Written Communication
- Accountability
- Strategic Thinking
- Team Building

In addition, individuals must meet the Office of Personnel Management (OPM) qualification standards of 1 year of specialized experience equivalent to the next lower grade level to the position filled and any Individual Occupational Requirements (IOR) for the series/grade selected as identified within the standard. For further details on the specific occupational series requirements, please go the following link: <https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/#url=List-by-Occupational-Series>

Conditions of Employment

- You must be a US Citizen
- New employees to the Department of the Navy will be required to successfully pass the E-Verify employment verification check. To learn more about E-Verify, including your rights and responsibilities, visit www.dhs.gov/E-Verify/.
- Selectee must be determined suitable for federal employment
- Selectee may be required to successfully complete a 2-year trial period
- Selectee is required to participate in the direct deposit pay program
- Selectee may be required to successfully complete a polygraph examination
- Selectee must complete a Special Background investigation and receive a favorable adjudication by a determining authority. You must obtain and maintain a Top Secret security clearance and access to Sensitive Compartmented Information (SCI). Failure to do so may result in the withdrawal of an offer or removal. Indicate the level and date of your clearance in your resume.
- Successful completion of a pre-employment drug test (including marijuana) is required. A tentative offer of employment will be rescinded if you fail to report to the drug test appointment or pass the test. You will be subject to random testing.
- You must acknowledge in writing that you are accepting an appointment in the DCIPS (excepted service) which does not confer competitive status, prior to appointment.



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- Within the Department of Defense (DoD), the appointment of retired military members within 180 days immediately following retirement date to a civilian position is subject to the provisions of 5 United States Code 3326.
- Males born after 12-31-59 must be registered for Selective Service

How to Apply

1. Click on: **Insert Link** <https://navy.hirevue.com/signup/nMHZJmh8N6775Hqe9xD5qZ/Here>. Click Register. Sign-up by completing the registration form. Upload your resume and any supporting documents (e.g. college transcripts). Once the documents are visible on the sign in screen, select the “start” button to apply and complete the basic assessment.
2. Please do not upload documents that contain PII without redacting sensitive information. Do not upload any **classified** information with your application submission.
3. Complete applications to include a Resume and response to basic eligibility questions must be submitted by 11:59 pm Eastern Standard Time (EST) on the closing date of the announcement. Incomplete packages may be removed from consideration.

Requested Documents: **A COMPLETE RESUME IS REQUIRED.** Your resume must show relevant experience (cover letter optional) where you worked, job title, duties and accomplishments, employer's name and address, supervisor's name and phone number, starting and end dates (Mo/Yr), hours per week & salary. **If you are a current Federal employee or previous Federal employee, provide your pay plan, series and grade level i.e. GS-0201-013 on your resume for each Federal position.**

This position is a Defense Civilian Intelligence Personnel System (DCIPS) position in the Excepted Service under 10 U.S.C. 1601. DoD Components with DCIPS positions apply Veterans' Preference to preference eligible candidates as defined by Section 2108 of Title 5 U.S.C., in accordance with the procedures in DoD Instruction 1400.25, Volume 2005, DCIPS Employment and Placement.

The United States Government does not discriminate in employment based on race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, status as a parent, genetic information, disability, age, membership or non-membership in an employee organization, or on the basis of personal favoritism.